

**Wytheville Farmers Market
Board Meeting
March 8, 2016**

Attendees: S. Hermansen, Chair, T. Wynn, Vice-Chair, J. Buck, Treasurer, D. Huete-Brunson, Secretary, J. Otey, Market Manager, G. Krause, A. Neal, J. Shrestha.

The meeting was called to order at 5:58 pm.

Agenda: The March 8, 2016 meeting agenda was presented. The motion for approval was moved, seconded and unanimously approved.

Meeting Minutes: The February meeting minutes were presented for approval. Several minor changes were made. The motion for approval was moved, seconded, and unanimously approved, as amended.

Treasurer's Report: J. Otey presented the Treasurer's Report. Current account balances: RC&D account, \$3,342.14. WFM account, \$5,286.61. The motion for approval of the Treasurer's Report was moved, seconded and unanimously approved.

Market Manager Report: J. Otey presented the Market Manager Report. The market has 25 current vendors as of this date. 4 or 5 new vendors. For comparison, last year this time the market had 18 vendors. There are 34 set spaces inside and 10 set spaces outside. There will be no smoking within 20 feet of the building. VDAC will be at the preseason meeting to discuss scales. The online market is doing well, increasing each week. Most prior season vendors will be returning.

Committee Reports:

Events Committee:

A. Neal – Chair
E. Davis
J. Stevens
S. Richert

A. Neal reported that approximately 50 people came to the Appalachian Story Telling event. WCEA kids day is August 13. Several musicians will be playing throughout the season. She is trying to schedule artisan demos during music performances.

Finance Committee:

J. Buck – Chair
S. Hermansen
S. Richert

J. Buck reported that Quickbooks will be ordered shortly. Financial statements will be available in the next 60 days.

Grant Writing Committee:

J. Shrestha – Chair
A. Neal
J. Otey

J. Shrestha reported that she is still working on getting additional grants. The Wythe-Bland Foundation is going to a once a year grant cycle that will begin in August.

Promotions Committee: A. Cassell – Chair
A. Neal
J. Otey
S. Hermansen

S. Hermansen reported that he will speak soon to B. Freeman about VDOT signage. J. Otey and S. Hermansen are ordering new VA Grown signs.

Secretary/Letter Writing Committee: D. Huete-Brunson – Chair
S. Richert

No report.

Site and Grounds Committee: G. Krause – Chair
T. Wynn
M. Martin
L. Barley

G. Krause reported that the railing for the ramp is ordered and will be up by market opening. The west side grading has begun. We need to advise vendors there will be no running water.

Sponsorship Committee: E. Davis – Chair
L. Barley
J. Stevens
A. Neal
J. Shrestha

J. Shrestha stated the sponsorship committee will have a meeting on 3/9/16.

A motion for approval of the Market Committees was moved, seconded and unanimously approved.

General Membership Speakers: J. Henderson spoke and asked if the general membership was aware that the BOD meetings were open. J. Otey will add this info to the website.

Old Business:

Bylaws: Discussion of proposed amendments to the bylaws.

A motion to approve the bylaws as amended was moved, seconded and unanimously approved.

Insurance: Discussion regarding purchasing D&O and GL Insurance. A decision was made to purchase D&O and GL Insurance.

After review, a motion was made to authorize S. Hermansen to use his discretion to purchase a policy of D&O and GL Insurance. The motion was moved, seconded and unanimously approved.

Mission Statement: A change to the current mission statement was tabled.

New Business:

Downtown Inc. Board Position: There is a possibility of an opening on the board. They have requested that a member of the WFM Board or a vendor consider the position.

Operating Budget: Discussion regarding grant budget.

Market Tokens: J. Otey will take some of the current tokens and dye them a different color to represent larger dollar amounts.

Market Manager Contract: J. Otey's and A. Neal's contracts are currently being developed/amended.

Meeting was adjourned at 8.21 pm.