

**Wytheville Farmers Market
Board Meeting
September 14, 2017**

Attendees: Judy Buck Chair, Steve Hermansen, Treasurer, Alvin Cassell, Vernon Stepp, Mike Cassell Greg Smith, Market Manager.

The meeting was called to order at 6:36 PM

Agenda: The September agenda was presented. Motion for approval by Steve Hermansen, seconded by Vernon Stepp, unanimously approved.

Meeting Minutes: August meeting minutes were presented. Motion to accept with corrections made by Mike Cassell, seconded by Alvin Cassess, unanimously approved.

Treasurer's Report: Steve Hermanson gave treasurer's report. Beginning balance 8/1/17, \$2,442.41, deposits for the month of August totaling \$3,709.00, expenses for the month of August totaling \$2,813.86, ending balance as of August 31, 2017 \$3,336.55. Motion to approve made by Mike Cassell, seconded by Alvin Cassell, unanimously approved.

Market Manager Report: Greg Smith reported final figures for our Bibs & Bowties Fundraiser. Income from ticket sales, dessert auction, raffle and beer sales totaled \$3,584.00, expenses totaling \$1,998.80, net profit of \$1,585.20. Through week 19 market sales pacing ahead of last year. Increase in SNAP participation. Requested board approve to increase our ad in the Local Food Guide to a quarter page, Steve made a motion for approval, Vernon seconded, unanimously approved. Also made a request to move our banner across the street from it's current location on the fence in front of First Bank & Trust, Steve made the motion, seconded by Alvin, unanimously approved.

Committee Reports: None

Old Business:

Steve submitted invoices to RC&D on July 28, payment scheduled for middle of August cycle. Steve will speak to Holly regarding the letter to Wythe Bland Foundation informing them RC&D is no longer Wytheville Farmers Market fiscal agent.

Greg and Judy meet with the Brian Freeman, Steve Moore and Todd Wolford on September 13 to review progress on the building. Town in process of installing tile in bathrooms, shelter and brick walkway almost completed, discussed windows cleaning and broken ones replaced. New sign installed on building by town. Steve make a motion to allocate \$250.00 to purchase picnic tables for the shelter area, Vernon seconded, unanimously approved.

New Business:

Winter hours discussed, recommendation to open one Saturday each month, 10 am - 12 noon the second Saturday of the month January, February, March and April.

Moving original sign to back of building discussed, Steve made motion to move the sign, Mike seconded it, unanimously approved. Greg will contact town to see if they can move for us. Christmas Market will be November 25 & December 9 from 10:00 am – 2:00 pm. Post Season Meeting discussed, Judy will contact the college to see if a room will be available for a November 9 meeting.

Next Board Meeting: October 12 at 6:30 pm market building

Motion to adjourn by Mike, Steve seconded, unanimously approved.