

**Wytheville Farmers' Market  
Board Meeting  
March 9, 2017**

**Attendees:** J. Buck, Chair, S. Hermansen, Treasurer, G. Smith, Market Manager, A. Cassell, M. Cassell, A. Neal, J-E. Shrestha, WFM membership M. Bracken

The meeting was called to order at 6:01 pm.

**Agenda:** The motion to approve the March 2017 agenda was made by S. Hermansen, second by M. Cassell, all approved.

**Meeting Minutes:** The motion to accept the February 2017 minutes was made by M. Cassell, second by A. Cassell, all approved.

**Treasurer's Report:** S. Hermansen presented the report. WFM account beginning balance \$6,528.88, ending balance \$5,704.49. Deductions include postage, program fee, market manager salary, miscellaneous and market telephone. The online market fee was also paid and will be reflected in the March statement. NRH RC&D account beginning balance \$3,255.15, ending balance \$4, 080.15. Includes a deposit and no deductions. We owe NRH RC&D \$3,200. One they are paid from our current bank accounts we will combine the accounts into one. No other fees are being taken out by the bank. Motion to accept the report was made by M. Cassell, second by J-E. Shrestha and unanimously approved.

**Market Manager Report:** G. Smith presented the market manager report. Online market had two producers selling 19 items for a total of \$131.95. For the 2017 season, 19 inside vendors have paid, 1 outside vendor has paid, and 3 single day applications have been submitted, total of fees \$2,195. Events for the season are almost complete so the trifold can be completed. Motion to accept the trifold with corrections was made by S. Hermansen, second by J-E. Shrestha, all approved. Participation in the Crooked Road Series on June 10 was discussed. A. Musick was recommended and approved to be the musician at the market that day. No midterm grant report due and the next grant submission will be August 1. In September, a final report on the \$9, 000 grant will be due. The grant for the market is made in three payments. G. Smith will attend the Wythe-Bland Chamber Business Expo May 4, 11-6 at the Wytheville Meeting Center. Chamber asked us if we would like to pay to put a flyer in their newsletter, no, we do not. Motion to accept the manager report with was made by J-E. Shrestha, second by S. Hermansen and unanimously approved.

**Committee Reports:**  
**No Reports**

**General Membership Speakers:**  
**None**

**Old Business:** S. Hermansen updated on the final price for three new market signs on the market building. The cost will be \$1,990 for the three signs design, setup, and installation to take approximately 4-6 weeks. G. Smith gave an update on SNAP reauthorization. He talked with T. Jackson with the Wythe-Bland Foundation. We were advised to go under another agency focusing on assisting low income residents or apply for 501 3(c) through 1023ez that takes about 3 weeks. J. Buck talked with J. Hurt with the RR Depot Foundations and was advised to apply for 501 3(c) through the 1023ez. Discussion to apply for 1023 ez and submitting articles of incorporation for \$75 and then a motion to move forward with the process was made by M. Cassell, and second by J-E. Shrestha, all approved. Update was made on town council meeting. They were receptive to us being at the meeting and our concerns. G. Smith talked with the town today and no progress has been made. Suggestion to ask B. Freeman with the town for the USDA and Tobacco commission grants as well as asking them to pay for the porta toilets in the event the restrooms aren't completed.

**New Business:** J. Buck went over the preseason meeting agenda and asked for any ideas on other items that need to be covered. Discussion occurred on what to include. Board members that are vendors will work to open lines of communication amongst other vendors. Motion to implement open discussion as needed when a market related issue arises was made by M. Cassell and seconded by S. Hermansen, approved. Bibs and Bowties will be August 19, 6:00 pm at Cobb Hill Alpaca Farm owned by T. and K. Wynn. This year the focus will be on the fiber area of agriculture and the artisans that use them. Discussion of the large amount of work that goes into this event and a need for more help this year was given by A. Neal. Next board meeting will be April 13, 2017 at 6:00 pm.

Meeting was adjourned at 7:39 pm.