

**Wytheville Farmers Market
Board Meeting
September 7, 2016**

Attendees: S. Hermansen, Chair, J. Buck, Treasurer, A. Neal, J. Otey, Market Manager, T. Wynn, J. Shrestha

The meeting was called to order at 6:37 PM

Agenda: The September 7 meeting agenda was presented. The motion for approval was moved, seconded and unanimously approved.

Meeting Minutes: The August meeting minutes were not presented for approval. Jane will complete and email to board members.

Treasurer's Report: J. Buck presented the treasurer's report. Balance as of 8/31/16 for the NRH RC&D account: \$3,688.80. Balance as of 8/31/16 for the WFM account: \$5,950.44. Working toward setting up expense/income accounts on accounting system.

Market Manager Report: J. Otey presented the Market Manager's report. Received \$50.00 sponsorship from Blue Ridge Signs. Alternative energy day at market cancelled. Received lots of good comments regarding the Bibs & Bow Ties dinner. Looking at numbers, vegetable sales down, customers would like to see more produce for sale.

Committee Reports:

Events Committee: A. Neal – Chair
E. Davis
J. Stevens
S. Richert

A. Neal reported Masters Gardeners holding programs at the market, 15-20 participants at each event. Looking at how mobile computer lab would benefit the market.

Finance Committee: J. Buck – Chair
S. Hermansen
S. Richert

See Treasurer's Report.

Grant Writing Committee: J. Shrestha – Chair
A. Neal
J. Otey

J. Shrestha has make an appointment with a grant specialist at the Washington County Library to review program on how to find grants that would apply to the market.

Promotions Committee: A. Cassell – Chair
A. Neal
J. Otey
S. Hermansen

No report.

Secretary/Letter Writing Committee: D. Huete-Brunson – Chair
S. Richert

The secretary position will rotate among the WFM board members.

Site and Grounds Committee: T. Wynn
M. Martin
L. Barley

No Report

Sponsorship Committee: E. Davis – Chair
L. Barley
J. Stevens
A. Neal
J. Shrestha

No report.

Motion to accept report made, seconded and unanimously approved

General Membership Speakers:

No speakers.

Old Business:

Bibs & Bowties Report – Sold 100 tickets, more expenditures this year, made right at \$3,000.00

New Business:

Job description and market manager’s application on line. Advertised in newspaper and on indeed.com.

Next Executive Board Meeting scheduled for October 12th 6:30pm

Meeting was adjourned at 8:29 PM