

**Wytheville Farmers Market
Board Meeting
July 14, 2016**

Attendees: S. Hermansen, Chair, J. Buck, Treasurer, A. Neal, J. Otey, Market Manager, W. Wynn.

The meeting was called to order at 6:04 pm.

Agenda: The June 11, 2016 meeting agenda was presented. The motion for approval was moved, seconded and unanimously approved.

Meeting Minutes: The June meeting minutes were presented for approval. The motion for approval was moved, seconded, and unanimously approved, as amended.

Treasurer's Report: J. Buck stated the treasurers' report was not complete at this time and would forward via email for approval.

Market Manager Report: J. Otey presented the Market Manager Report. J. Otey reported that the ATM machine has been installed and is now operational. The board agreed to transition fully to the new ATM system by August 14, 2016 at which time the current system will be discontinued. J. Otey said that the market is on target and is similar to last year at this time. A. Neal stated the weekly market events are drawing approximately 15 participants.

Committee Reports:

Events Committee: A. Neal – Chair
E. Davis
J. Stevens
S. Richert

A. Neal reported that everything is going well concerning Bibs and Bowties. Approximately 50 tickets have been sold to date. Tickets and posters are now available.

Finance Committee: J. Buck – Chair
S. Hermansen
S. Richert

See Treasurer's Report.

Grant Writing Committee: J. Shrestha – Chair
A. Neal
J. Otey

No report.

Promotions Committee: A. Cassell – Chair
A. Neal
J. Otey
S. Hermansen

No report.

Secretary/Letter Writing Committee: D. Huete-Brunson – Chair
S. Richert

The secretary position will rotate among the WFM board members.

Site and Grounds Committee: T. Wynn
M. Martin
L. Barley

No Report

Sponsorship Committee: E. Davis – Chair
L. Barley
J. Stevens
A. Neal
J. Shrestha

No report.

General Membership Speakers:
No speakers.

Old Business:
No old business

New Business:

Andy from HOPE Inc. spoke to the board and discussed ways better utilize the market building and suggested ways in which WFM and HOPE could partner together to better serve the community. As a result of this discussion, a motion was made to form a partnership between the two groups to seek funding for a commercial kitchen at the WFM. The motion was seconded and approved by the board.

Board discussed hiring new market manager by October 1, 2016 and complete transition by the end of season meeting in November 2016.

Next Executive Board Meeting scheduled for August 6, 2016 at 1:15 at the Market.

Meeting was adjourned at 8:15 pm.