

**Wytheville Farmers Market
Board Meeting
August 6, 2016**

Attendees: S. Hermansen, Chair, J. Buck, Treasurer, J. Otey, Market Manager, J. Shrestha, T. Wynn.

The meeting was called to order at 1:20 pm.

Agenda: The July 2016 meeting agenda was presented. The motion for approval was moved, seconded and unanimously approved.

Meeting Minutes: The May meeting minutes were presented for approval. The motion for approval was moved, seconded, and unanimously approved, as amended.

Treasurer's Report: J. Buck aid that security is needed on the computer. She researched security packages and the basic Norton package was selected. J. Otey will forward to members in the upcoming weeks the financial information.

Market Manager Report: J. Otey presented the Market Manager Report. The report included the total for statistics and vendor totals for 2016.

Committee Reports:

Events Committee: A. Neal – Chair
E. Davis
J. Stevens
S. Richert

There was discussion about the upcoming event, Bibs and Bowties. The motion for approval was moved, seconded and unanimously approved.

Finance Committee: J. Buck – Chair
S. Hermansen
S. Richert

No report.

Grant Writing Committee: J. Shrestha – Chair
A. Neal
J. Otey

J. Shrestha is going to Washington County Library for a grant writing fishing expedition. The motion for approval was moved, seconded and unanimously approved.

Promotions Committee: A. Cassell – Chair
A. Neal
J. Otey
S. Hermansen

No report.

Secretary/Letter Writing Committee: D. Huete-Brunson – Chair
S. Richert

The secretary position will rotate among the WFM board members.

Site and Grounds Committee: T. Wynn
M. Martin
L. Barley

No report.

Sponsorship Committee: E. Davis – Chair
L. Barley
J. Stevens
A. Neal
J. Shrestha

No report.

General Membership Speakers:

No speakers.

Old Business:

Market Manager Position: There will be a job advertisement placed in the Enterprise/Bland papers for the position. The advertisement will have bullet points for the description. J. Otey and A. Neal will facilitate the position of market manager. Applicants will need to provide a resume and letter of interest along with the application.

New Business:

Board Seats: S. Hermansen discussed the need for a special meeting to fill the vacant board seats.

Kitchen: There was discussion on the lack of progress concerning the construction of the new kitchen. There was talk about an agreement between HOPE/WFM associations.

Meeting was adjourned at 3:04 pm.

I have Memo of Understanding and incubator under my notes for Kitchen but nothing else. Help?