

**Wytheville Farmers Market  
Board Meeting  
April 13, 2017**

**Attendees:** J. Buck chair, J. Shrestha vice-chair, S. Hermansen, Treasurer, Alvin Cassell, V. Stepp, Greg Smith, Market Manager.

The meeting was called to order at 6:35 pm.

**Agenda:** The April meeting agenda was presented. The motion for approval by S. Hermansen, seconded by Alvin Cassell and unanimously approved.

**Meeting Minutes:** The March minutes were presented for approval. The motion for approval by Alvin Cassell, V. Stepp seconded, and unanimously approved.

**Treasurer's Report:** Steve Hermanson gave treasurer's report as of March 31, 2017. WFM beginning balance \$5,704.49, no deposits for March. Expenses for March included R&R Ent. Portable Johnny, Advertising, Market Flyer, Sign Deposit, Market Supplies, Market Telephone totaling \$1,428.10 leaving a ending balance of \$4,276.39. NRH RC&D account beginning balance \$4,080.15, deposits for March \$1,970.00. Expenses for March included Advertising and Market Manager's salary totaling \$1,614.67 leaving a ending balance of \$4,435.48. Motion for approval by Vernon Stepp, seconded by Alvin Cassell, and unanimously approved.

**Market Manager Report:** Greg Smith presented the market manager report. 2017 first quarter sales for online market \$300.92. For the upcoming season 23 full season vendors have signed up and 4 daily vendors. Greg presented the board with a 2017 WFM actual/projected revenue and expense spreadsheet along with a three year WBF budget form (projected income and expense statement). Board reviewed these documents with questions and updates. Greg also is preparing the final April 2016 Grant award report with is due by April 30. Motion for approval by Steve Hermansen, seconded by Alvin Cassell and unanimously approved.

**Committee Reports:**

**Events Committee:** Alethea Neal via email on 4/13, Bibs & Bowties dinner. A chef or caterer has not been secured yet for the dinner, still waiting to hear back from several sources. West Wind Winery has agreed to be at the dinner. Decision yet to make: type of food to be served, food supply commitment from vendors and final menu.

**Old Business:**

Signage: Steve Hermansen reported they are close to be finished. Date for installation of signs not yet set however plans are to have them installed by May.

**New Business:**

Greg Smith had received a question from the town regarding installing permeable concrete in shed area instead of regular concrete, board decided to stay with the regular concrete based on the original proposal.

Next board meeting May 13, 2017 12:30 pm

Meeting adjourned 7:37pm