

**Wytheville Farmers Market**  
**Meeting Minutes**  
**December 12th 2019**

The regular meeting of the Wytheville Farmers Market was called to order at 6:35 p.m. on December 12th 2019 at the Wytheville Farmer's Market building by Emily Davis.

**Present**

Greg Smith, Amy Roberts, Shawn Boucher, Alvin Cassell, Emily Davis, Rick Knack

**Approval of Agenda**

The agenda was unanimously approved as distributed.

**Approval of Minutes**

Rick motioned to approve the minutes. Shawn seconded.

**Treasurer's Report**

The treasurers report for October and November were unanimously approved as presented by Greg (Alvin made motion, Amy seconded).

**Market Manger's Report**

Greg discussed the numbers he tracks.

**Assistant Manager Report**

Nothing to report.

**Old Business**

Nothing to report.

**New Business**

2020 Budget Review: Greg proposed his advertising budget for the year. Rick made motion to approve. Alvin seconded. The budget was approved. Additionally, Greg proposed adding a Christmas card insert in the newspaper thanking everyone for their support. Rick moved to support this. Amy seconded. The board approved.

Restroom Cleaning: Greg will get quotes on having the restrooms cleaned 2 times per month.

Shawn questioned if the market was making any money on coffee sales. Greg agreed to run an analysis of the coffee sales. In a follow up email Greg confirmed that coffee sales were profitable. "The treasurer's report of 11/1/2018 - 10/31/2019 stated coffee income of \$2,597.90 and expenses of \$1,884.71."

Amy proposed setting up a recycling system at the market. Rick offered to pay for a container. Amy will take the recycling to the Wytheville Recycling Center as needed.

Salaries: The board voted to give a raise in salary to both Greg (Market Manager) and Matt (Assistant Manager). Rick made motion, Shawn seconded.

**Agenda for Next Meeting**

January 9<sup>th</sup> at 6:30 p.m. at the WFM building.

**Adjournment**

The meeting was adjourned at 7:39.

Minutes submitted by: Shawn Boucher

Approved by: WFM Board