

**Wytheville Farmers Market**  
**Meeting Minutes**  
**January 9th 2019**

The regular meeting of the Wytheville Farmers Market was called to order at 6:35 p.m. on January 9th 2019 at the Wytheville Farmer's Market building by Emily Davis.

**Present**

Shawn Boucher, Judy Buck, Emily Davis, Rick Knack, Amy Roberts, DeeDee Thigpen, Greg Smith, Matthew Taylor-Laine, Sarah Taylor-Laine

**Approval of Agenda**

The agenda was unanimously approved as distributed.

**Approval of Minutes**

The minutes were not approved and will be corrected and resubmitted.

**Treasurer's Report**

The treasures report for December were unanimously approved as presented by Judy (DeeDee made motion, Shawn seconded).

Judy shared the profit/loss statement for 2019.

**Market Manger's Report**

Greg discussed the numbers he tracks.

There will be 7-8 new vendors for 2020.

Greg reminded us about upcoming markets and events, and the pre-season vendor meeting. He will send out a reminder to the vendors.

**Assistant Manager Report**

Matt will be doing more of the photo taking/posting because of Sarah's busy work schedule.

Matt wants vendors informed that he is available to watch vendor tables for restroom breaks, etc.

**Old Business**

Election of Vice chairman: Judy motioned to elect DeeDee. Rick seconded. The nomination was unanimously approved and DeeDee accepted the nomination.

Restrooms: Greg got a couple quotes for someone to clean the restrooms. Both companies were recommended to Greg.

1. Melissa Hoffman - \$25/hr – She brings her own cleaning supplies.
2. Home & Commercial Cleaning - \$18/hr – They bring their own cleaning supplies.

The board decided to hire Melissa because she was highly recommended by a current customer. Additionally, a key would need to be made for the cleaner, so the board thought it wise to go with an individual rather than a company which may result in several keys being made for different employees. The motion was made by Judy and seconded by Amy.

Judy handed out sample contracts for the Market Manager and Assistant Manager positions.

### **New Business**

Greg asked if we should cut out 1 of the Christmas/December markets for 2020. One of the current market days falls on the day after Christmas and both vendors and customers may not want to participate on that day. The board was in agreement.

Discussion of putting shades on the pavilion was tabled.

Matt was asked to research different types of fundraising events that we could have throughout the year.

Judy will make a vendor survey to get a sense of what vendors like and dislike, and what ideas vendors might have to improve the market.

### **Agenda for Next Meeting**

February 13<sup>th</sup> at 6:30 p.m. at the WFM building.

### **Adjournment**

The meeting was adjourned at 7:49.

Minutes submitted by: Shawn Boucher

Approved by: WFM Board